

# 2017 - 2018 Annual Report

Australian Institute of Landscape Architects\_2017 - 2018 Annual Report



Australian Institute of  
Landscape Architects

# National President's Report

Just one year ago at the last AGM, we were pleased to introduce AILA's new CEO, Tim Arnold, who came on board four weeks before the 2017 Festival. Over the past year, Tim has quickly settled into the role and under his guidance, AILA has had a busy and productive year, driving the corporate strategy and lifting AILA's profile with Government and allied professions.

AILA has continued to experience membership growth overall, predominantly coming from the student category, while other categories remain steady or a slight increase.

The Institute finishes the year in a challenged financial position, following several years of positive results. However, thanks to the clear headed and steady direction of our CEO the position improved considerably from the \$310,000 loss which was forecast in October 2017. While the loss result is disappointing, and will be of concern to many members, there have been a number of key factors contributing to this position which have been a combination of unexpected expenses and strategic investments.

Importantly, the allocation to State Chapters was maintained so member services and operations continued at the high level that our members expect. It is also important to note that the Board and AILA staff have been working to ensure that the financial result is symptomatic of isolated issues, rather than ongoing financial and operational concern.

The main causes of the poorer than expected financial result comes from:

- » Unbudgeted legal expenses to assist the Board deal with a member complaint.
- » Strategic investment in the Future Street installation which has supported key advocacy work for the period.
- » Strategic investment in a new digital asset which will profile members projects.
- » Inclusion of significant unsecured and unrealistic commercial revenue as part of the operating budget.
- » Unbudgeted costs associated with holding the International Festival of Landscape Architecture in Sydney.
- » Changes in reporting of commercial revenue between financial years to be more appropriately reflected in the period that the key activity is undertaken.



The Board and AILA CEO have been working on several measures which have been implemented to improve the position and mitigate future similar issues, including:

- » Development of a Complaint Handling and Dispute Resolution Policy reducing the requirement for future legal expenditure when handling complaints.
- » Diversifying revenue streams by creating new commercial assets and forming key strategic partnerships that offer member benefit.
- » Review and update of the Financial Delegation Policy.
- » Implementation of a more conservative budgeting process for 2018/19 with stricter controls against unsecured commercial revenue.

The State Chapters have maintained a high level of activity over the year, and we appreciate the commitment and contributions of the State Chapter executives and Chapter Managers. In a national member-based organisation like AILA, the individual chapters play a significant role in connecting local members with the aims and aspirations of the national body, helping realise AILA's Strategic Plan. We thank you for all your work.

In November 2017, a Member Satisfaction Survey was circulated. It was designed

to "take the pulse" on a wide range of issues. Some 336 responses were returned, providing us great insights on members' views. Some of the strongest messages that emerged from the survey formed key project priorities, included:

### **Communications Strategy**

Largely in response to the members' survey, there was a particular focus on reviewing and realigning how the Institute communicates with its various audiences: members, allied professionals, sponsors and suppliers, the general public.

### **Foreground**

The Board maintains an active and ongoing review of the Institute's digital platform to ensure it continues to represent the contemporary issues facing our profession in Australia. In 2018, the Foreground editorial advisory panel was refreshed and AILA nominated Daniel Bennett, Kirsten Bauer, Liam Mouritz and John Mongard to join this group.

### **Landscape Australia**

The membership revealed a strong desire to have a quarterly print publication, and in response AILA has restored an affiliation with Landscape Australia, although different to its former relationship. Institute members now have the option of subscribing to Landscape Australia at a discounted rate when they renew their annual memberships.



## Gender Equity Project

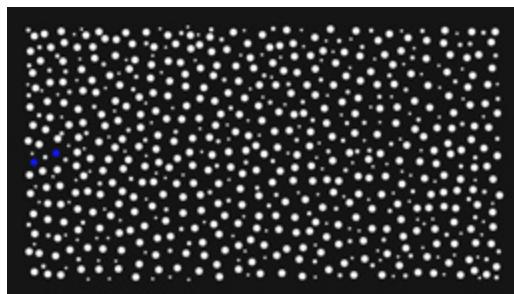
This initiative launched in March on International Women's Day and will be the first phase of an extend project to understand and respond to key issues in the profession.

## New membership structure

In May 2018 the revised membership structure was launched introducing a series of new opportunities for landscape architects to be associated with the national body. The work of the National Membership Committee's review of membership categories was informed by members' feedback.

## Reflect Phase of the Reconciliation Action Plan (RAP)

Connecting to Country Committee has led the development of a Reflect Reconciliation Action Plan which considers a range of initiatives that promote a greater understanding of culture amongst AILA members.



*Paul Herzich, a Kaurna and Ngarrindjeri man from South Australia and an AILA Registered Landscape Architect, created the artwork for the Reflect RAP.*

*The artwork illustrates the 65,000 years of Aboriginal and Torres Strait Islander cultures and the 200 or so years of non-indigenous cultures as white and blue stars above the Country.*

## Profiling the Profession

AILA has been involved in two major activities that offered significant profiling opportunities for the profession. The first of those was the Future Street Activation in partnership with the Smart Cities Alliance Australia and New Zealand and the Internet of Things. The installation promoted to the public and government at all levels how future streets could be greener, more complete and smarter.

The second initiative was the support of Australia by Design – Landscapes which will air on Channel Ten later in the year.

## National and state advocacy

After providing a written submission to the Federal Government's Inquiry into their role in the development of cities, AILA was invited to present to the Committee at Parliament House. Not all organisations who provided a submission were invited to present. Key representations made on the day focused on the benefits of green infrastructure and the role that Landscape Architects play in shaping our cities and towns.

AILA continues to support broader industry advocacy through active membership of ASBEC and the Parliamentary Friendship Group for Better Cities.

The SA Chapter is noteworthy for their active and responsive approach to advocacy at state and local government levels. AILA's focus in the future will be the ongoing capability building of our members to advocate on behalf of the profession.



## **Strategic Plan Review and Revision**

Recognising that many of the goals and initiatives outlined in the AILA 2015-2020 Strategic Plan, AILA's CEO initiated the process of reviewing and revising that document, which took place over about six months.

We started with a comprehensive assessment process to confirm what had been accomplished and what still needed to be done. While we had accomplished much, it was clear that the four key pillars have served us well and could continue to be the guideposts for actions into the next five years. So we identified new actions under the pillars:

- » Growing the membership
- » Enhancing the profile of the profession
- » Advocating to government
- » Achieving a sustainable AILA

The Strategic Plan review served as an excellent vehicle to engage directly with State Chapter Executives and Chapter Managers. In sharing our ideas for the Institute's next five years, we asked them to reflect on how they could work effectively to realise the Plan's goals.

As our two-year term comes to a close, I want to express my sincere appreciation and deep thanks to fellow Board directors: Angus Bruce, Vice President; Sara Padgett Kjaersgaard, Company Secretary; Barbara Schaffer and Shaun Walsh. We have developed a collegial and productive working relationship and finish our term with a great sense of optimism for the Institute's next stage of growth.

I would also like to thank the AILA staff who have been steady performers and continue to dedicate themselves to the organisation.

It has been an honour to serve as AILA's National President, contributing to the work of governing the organisation. I wish the new Board all the very best as they assume their duties and am confident they will continue on the trajectory of achievement working with AILA staff.

### **Linda Corkery FAILA**

National President

# CEO's Report

I'm delighted to present my first CEO Report for AILA following an interesting and exciting period. There were many highlights during the reporting period - some of them include:

- » A review of AILA's Strategic Plan;
- » The launch of the Reconciliation Action Plan;
- » Announcing AILA's Gender Equity research project;
- » Holding the International Festival of Landscape Architecture in Sydney for over 500 people, in addition the Future Street installation for thousands of people who attended the activation;
- » Launch of AILA's new digital platform, Projects: Landscape Architecture in Australia, following a comprehensive review of AILA's communication channels;
- » Invitation to sit on Minister Fletcher's Cities Reference Group;
- » Presentation to the Federal Governments Inquiry into their Role in the Development of Cities;
- » A review of AILA's revenue streams and the creation on new passive revenue generating assets;
- » Launch of a new membership category;
- » Development of a soon to be launched People Recognition Awards Program;
- » Over 95% retention of Registered Landscape Architects and a growing student membership; and
- » Delivery of countless CPD, government submissions and social events across the country.

Many of these highlights would not be possible without the dedication of the Board, National Committees and State Chapter Executives. I thank everyone who is contributing to AILA and look forward to facing the challenges of the future together.

I would particularly like to acknowledge the work of the outgoing Board members:

- » Director, Barbara Schaffer
- » Company Secretary, Sara Padgett Kjaersgaard
- » Vice President, Angus Bruce; and of course
- » President, Linda Corkery.

All of these people, in addition to re-elected Director, Shaun Walsh, dedicated countless hours to advancing AILA and the profession over an extended period of time.





The highlights for the year would also not be possible without the support of our Corporate Partners.

**Principal  
Corporate Partner:**

WE-EF LIGHTING

**Major Corporate  
Partner:** Austral Bricks  
and Austral Masonry

**Supporting  
Corporate Partners:**

Street Furniture  
Australia,  
Lawn Solutions, ACO

**National Sponsors:**

Wood Solutions,  
PlayRope, Andreasens  
Green, MakMax, JLT,  
Landscape Solutions,  
Deuce Design and UTS.

While we have had a very successful year delivering a number of programs, it is important to recognise that AILA is taking steps to ensure that a significant financial loss explored in the President's message is not repeated.

I'm lucky to be surrounded by very capable and reliable staff. AILA would not have had such a successful year without the work and dedication of Catherine Horner, Dimity May, Raquel Shanis, Lucy Sheaves, Tammy Foley, Mils Finau, Shelley Kemp, Tessa Faucheur, Georgie Scriha, Tannelle Leathley, Carmen Williams, Sally Bolton, Martha Delfas, Felicity McGahan, Carly Wood, Catherine Scheen, Margot Streater and Georgiana Love.

I look forward to working with the new Board and the members to advance AILA as we implement the initiatives outlined in the renewed strategic plan.

**Tim Arnold**

Chief Executive Officer

# Chapter Highlights

## Australian Capital Territory

The objective for the year was to continue to build our profile and encourage members to network more by doing a few events very well. This strategy does seem to be working!

Our Margaret Hendry Forum was again a sell-out. Senior government officials, a great many of our allied professional colleagues and the general public filled the theatre and stayed back to continue the conversations over a glass of wine. This Forum is really gaining momentum in highlighting the work and contribution of women to landscape architecture and urban planning. In developing the program there has been a concerted effort to ensure we cross the generations and include young professionals. This has assured the forum diversity and energy – it is such a great way to commemorate her work for women and landscape architects.

This year was one in which we ran the ACT Awards. The number of entries was again good with entries in most of the categories. The awards demonstrate the breadth, depth and quality of the contribution Landscape Architects make in Canberra. Senior policy makers who attended the awards party were both surprised and impressed by the diversity and calibre of the projects.

A number of important strategic policy reviews were undertaken by the ACT Government and the Chapter took the time to develop critical, positive submissions. Of note is the inquiry into the Role of Nature by the ACT Legislative Assembly Standing Committee on Environment and Transport and City Services.

We would like to thank Glascott for their partnership throughout the year.

The Annual Chapter meeting was quite well attended with two new people joining the Executive team. Already their energy and fresh approach is being felt. With a push to visit all the offices in the next 12 months the vibe is a good one for the coming year!

**Gay Williamson FAILA**

ACT Chapter President



## New South Wales

In 2017-18 AILA NSW has continued to build on the achievements of the previous years. It has been a time of extensive infrastructural development across the state of NSW and AILA has been an active participant at all levels of government and practice during this very busy time. The State Executive of Emily Forrest, Lee Andrews and Adrian Collins has been well supported by our active committees and by our new state management team consisting of Margot Streater and Georgiana Love.

Over the last year AILA NSW has geared our activities to address the four pillars of the institute, defined as Membership, Sustainability, Advocacy and Profile. Some of the activities and achievements are as follows:

**Membership:** We welcomed an additional 108 members to AILA NSW in the past 12 months, tracking very well at a 12% member increase. We continued to support our existing members through very well attended events and informative talks. We are actively investigating ways in which the content of these events can be captured and made available to the membership. We are working to ensure that we are inclusive of our regional network, and to this end, have opened the authorship of our State newsletter to our regional practitioners so that they have an opportunity to connect city-based members with regional initiatives.

**Sustainability:** AILA NSW is performing very well financially, achieving an approximately 30 000-dollar surplus over the last financial year, whilst still delivering great events and strong member services. Ensuring that our youngest members are connected to and learn from our senior members is key to our sustainability and once again this year our annual speed dating event 'Fresh Meet' was a great opportunity for Fresh members to meet and discuss a broad range of topics with a group of senior practitioners.

Thank you to the AILA NSW Sponsors Andreasens Green, Co-Ordinated Landscapes, PlayRope, Gosford Quarries, Fleetwood, The Hills Bark Blower, SESL Australia

**Advocacy:** Our NSW advocacy team has submitted eleven significant submissions on behalf of AILA in the last twelve months. We are also aligned well with the Australian Institute of Architects and the Planning Institute of Australia in our representation on the Built Environment Committee. We have participated in public forums on issues of concern and been part of several forums held



by the Department of Planning, including the Greenfield Development Code working group and the Small Lot housing workshop. This next 12 months we are focussing on a direct advocacy strategy with roundtable advocacy meetings inviting key state government players into a constructive dialogue with AILA. The first of these will be occurring in the coming month. We are looking to create new relationships with State Government, such that we are ahead of projects before key decisions are made, and long before there is a call for submissions. This year we will be acting on the tasks set out in the new Reconciliation Action Plan and are in the process of shaping a follow up workshop to last year's 'Connecting to Country' event.

**Profile:** The strategic alignment of AILA NSW with our colleagues at the AIA and PIA is one of our key profile goals. The AILA and Government Architect led cross institute event on the Greener Places policy is one such example of the type of collaboration we are seeking. This was a very well attended event, with a cross disciplinary participation. We will look for more opportunities to work more closely with the other institutes in the coming year, to build our industry profile. Our NSW Awards Exhibition included the launch of the work undertaken by our dedicated Heritage Committee and was a highlight event. The award night itself was once again a great celebration of the professional work emerging from our members and was again an opportunity to profile our profession, and our institute to the wider industry and to the public. We look forward to another highly successful year to come.

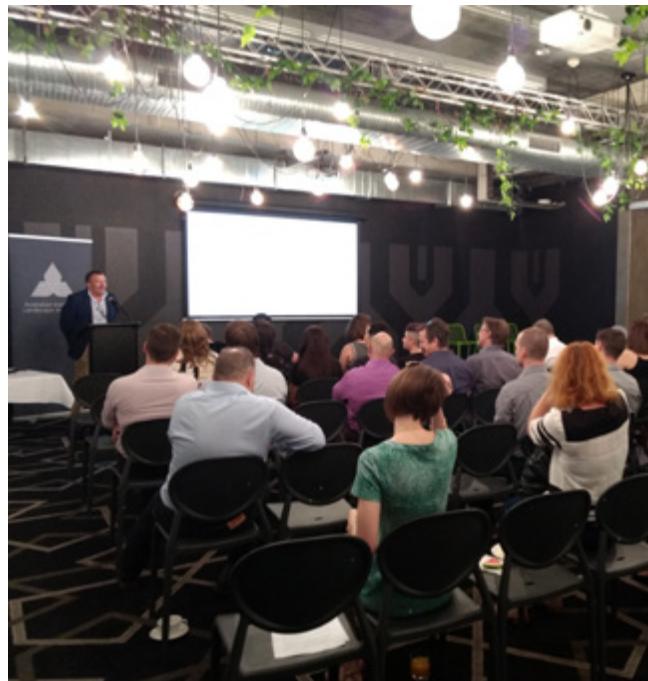
**Mark Tyrrell AILA**

NSW Chapter President

## Queensland

Over the past year, AILA Queensland has continued to build on the revised Committee Structure put in place in 2016-2017 to align activities with the national strategic plan and make effective use of member contribution. The diversity of our profession is reflected in the membership of Queensland. The geographical spread of members continues to be a constant balancing act between broad initiatives that serve the profession as a whole and smaller ones tailored to particular groups and needs. Some of the key activities and note, include:

- » We farewelled our previous State President, Amalie Wright and thank her for dedication to the profession in Queensland. We also farewelled Ian Don from the Queensland Executive.
- » Membership grew to over 500 members with 12 new Registered Landscape Architects and 5 new fellows bestowed.
- » Held over thirty social and CPD events throughout the year providing opportunities for member engagement and engagement with our state and corporate partners.
- » Members continue to be active on key committees within the Chapter along with external representation on a range of stakeholder committees and working groups.
- » Qfresh elected a new committee and relaunched with a focus on reaching out beyond students to improve their offering to graduates and junior professionals. The group has been active in providing social and educational support for these members.
- » The Queensland Profession Advisory Committee (QPAC) was established at the end of 2018 to work with the Queensland University of Technology (QUT) following their announcement of the change in the existing landscape architecture course in Queensland. The new course structure from a four-year program to a three year Bachelor of Design (Landscape Architecture) will mean it no longer meets AILA's accreditation standards. QPAC has been working with closely to explore options of a post graduate offering that could meet AILA's Accreditation standards to retain an accredited landscape architecture course in Queensland.





- » The industry demonstrated the growing impact of landscape architecture in Queensland at the state awards program. The annual awards program continues to grow and raise the profile of the profession to the wider community. This year's media coverage included a range of print, radio, television and online featuring a range of project winners in both metro and regional Queensland.
- » The Regional Landscapes group released the draft Guidance Note for Landscape Visual Assessment (GNLVA) to the membership in February for member comment. The final version was made available on the AILA website for members and committee members have also been active in targeting external stakeholders.
- » AILA Queensland continues to strengthen within the state including a range of written responses to Sunshine Coast Council and Brisbane City Council including Brisbane Metro draft plans, and self-certification. David Roberts was appointed as chair of the Advocacy Committee taking over from Ian Don.
- » Delivered a state budget in excess of it's forecasted profit.

Thank you to all the members who have participated in AILA activities over the past 12 months. A member organisation is what the members make of it, so thank you to all those members who have given their time to represent the profession on panels, through mentoring, local and national committees, speaking to school students, organising events, writing submissions and supporting the profession. We are also grateful to our Major State Partners – Eureka Landscapes, Evolve Environmental, PlayRope, Fleetwood Urban and Supporting State Partner Innovative Rigging for their support of the profession and industry over the past 12 months.

For the year ahead, AILA Queensland will continue to improve the offering to members in the state through enhanced regional connections, improved CPD offerings and constructive advocacy engagement. The state Executive is excited to support the National Reconciliation Action Plan and Gender Equity programs and ensure these are reflected in activities across the state.

**David Uhlmann AILA**  
Qld Chapter President



## South Australia

In 2017/18 the AILA SA Executive has focused on the consolidation of efforts towards State Government, through the Planning Reform process, as well as the development of Healthy Parks Healthy People SA program. The involvement of the Executive and increasingly, the opportunity to introduce leading local members, has continued to raise the profile and recognition of Landscape Architects as contributors critical to achieving a more liveable South Australia. The Executive, with the State Manager, has remained committed in our advocacy to the importance of design quality, stronger communities and environmental stewardship.

AILA SA has seen a growing number of members, in particular senior practitioners, who have been willing to support the initiatives established by the Executive, and broadening AILA's contribution, as well as enhancing its critical content. Our ability to constructively engage with government agencies, as well as across allied professions through these common themes has established AILA as a trusted partner, and the opportunity to offer comment and direction has continued to grow.

In the last 12 months we have continued our Round Table Sessions. The numbers of local members attending and the quality of debate, and subsequent submissions to government from the evening has proven

to be an important step towards a broader, more inclusive and more sustainable AILA SA.

Highlights for the 2017/2018 year include:

- » Preparing nine submissions to Government in relation to the new State Planning system, SA Health and Healthy Parks Healthy People SA, in consultation with members through AILA SA roundtable sessions;
- » Hosting the annual awards program and event to celebrate the work of the profession, including showcasing the diversity of work to the broader community through the media, The Adelaide Review People's Choice Award and our annual exhibition at the Adelaide Airport;
- » Bringing together representatives from government and industry, aligned through common aspirations towards building stronger, healthier communities within South Australia at a networking evening to share visions and goals and identify opportunities for ongoing collaboration and new partnerships;
- » Promoting Landscape Architecture career opportunities through University lectures and school Career Expos; and

- » Supporting SAILA Fresh as they continue to engage student and graduate AILA members and provide connections to the wider AILA membership through events, social media and targeted presentations to support opportunities for exploring career pathways and technical CPD.

In the next 12 month, AILA SA will continue to further foster our relationships with the new Liberal State Government and maintain our constructive engagement with the Department of Planning, Transport and Infrastructure, Department of Health and Ageing, and the Department of the Environment and Water. The Planning Reform process will continue to present opportunities for AILA SA to add comment, and the Institute will require greater member participation to a broad range of emerging issues.

The AILA SA Executive will also prioritise meaningful understanding of the National RAP and Gender Equity programs, to ensure these two critical directions are firmly established within the South Australian community.

Thank you to those members who have given their time to represent the profession through a variety of local and national committees. Finally, a thank you to our State Partners - Active Recreation Solutions, Heyne's Wholesale Nursery, Jeffries and Fleetwood Urban for their support to the Landscape Architecture profession over the past 12 months.

**Ben Willsmore, AILA**  
SA Chapter President



## Tasmania

The Tasmanian Chapter of AILA have enjoyed a fairly busy year with a renewed interest from members in attending meetings and some positive discussions about the future direction of the chapter, so while our membership numbers haven't increased our enthusiasm has! We have successfully organised two forums as part of our ongoing series of City Talks and a number of our chapter are involved in the Dark Sky Group currently advocating for a Dark Sanctuary over the South West World Heritage Area. We are also in the process of setting up partnerships within the landscape industry and built professions to further increase our reach on topical issues as well as creating a network for professional development and social opportunities.

### **City Talk on the Dark Sky**

Speakers Lisa Monaghan, Brimbank City Council and Landon Bannister, President Dark Skies Association Tas gave a wonderful talk on the concept of a Dark Sky, how we can achieve the largest Dark Sanctuary in the world and the implications for local governments. We ran this City Talk during International Dark Sky Week and combined it with a walk and talk in the city in collaboration with Mona and school talks. The concept has attracted the attention of Dark Lab and Leigh Carmichael, the creative group/ director of Dark Mofo and they have offered their support to the cause. Our aim is to have the provisional status of Dark Sanctuary placed on our WHA by June 2019.

### **City Talk on Street Trees**

Speakers Ian Shears, City of Melbourne and Jerry de Gryse, Inspiring Place, spoke to a packed house on the latest street tree strategy for Hobart and the exemplary work the City of Melbourne have been doing over the last few years as inspiration for Hobart.

### **Australia By Design**

Two of our local firms, Inspiring Place and Susan Small Landscape Architects had projects filmed for the upcoming series.

We have been well supported by our local Brickworks Studio over the past year who have been extremely generous in the use of their studio and catering for meetings and events. The University of Tasmania has also been a generous sponsor of event spaces and communications for our City Talks. We would like to start to target some more local sponsors to enable us to run more talks and events and to start to form stronger partnerships with our allied professionals.

Our focus over the coming year will be to provide more input into local issues. We are currently addressing the Cable Car development on Mount Wellington and reviewing a new transport strategy. We will continue to focus on the Dark Sky and we will continue with our City Talks. We will also be looking at opportunities for professional development and social activities for our members outside of our planned events.

**Miriam Shevland, AILA**

TAS Chapter President





## Victoria

In 2017 - 2018, the AILA Victoria Chapter office and Executive have been very busy engaging with the growing Victorian membership on a range of issues about the important role landscape architects have in terms of city shaping. AILA Victoria membership has reached nearly 1,200 building on the 1,000 member milestone reached in May 2017.

- » The Chapter has done a lot of work to provide an event program that focusses on core landscape architectural issues for Victoria. This has resulted in various opportunities for engagement between members, sponsors and affiliated networks. One such engagement required a statement of mutual support signed and issued by the Presidents of AILA Victoria, Australian Institute of Architects and Planning Institute demonstrating the commitment to this collective voice questioning the plan to allow Apple to have a store in Federation Square.
- » This Executive continues to support the 'Connection to Country' strategy launching the AILA Reconciliation Action Plan on the 25th July after two years of thoughtful consultation, initiative and leadership by the AILA Connection to Country Committee. The launch attracted around 100 people from various professional backgrounds.

- » AILA Victoria continues to advocate on green infrastructure in line with The Five Point National Living Infrastructure Plan contained in The Living Cities Workshop Report. The Blue Meets Green event in November 2017 is an example of AILA Victoria leading the discussion across peak bodies with Australian Water Association and Stormwater Victoria. Another Blue Meets Green event is planned in November this year.
- » With a State election looming later this year, the important collaboration between AILA Victoria, Australian Institute of Architects and Planning Institute of Australian resulted in shared advocacy on key issues while providing direction and solutions to all political parties leading up to the Victorian State election in October 2018. This is the first time that these peak bodies have come together to promote key issues in the lead up to a State election. Melbourne is awash with State led infrastructure projects and it is crucial that AILA/AIA and PIA advocate and give direction on how these projects are designed and delivered. AILA Victoria's election statement focuses on four key issues: Green Infrastructure, Cooler City, Active Transport and Healthy Landscapes that support liveability and well-being for a city that has just reached 5 million people. These will be shared with all political parties with meetings sought with key ministers and shadow ministers to discuss the importance of these issues.

» AILA Fresh Victoria continues to create innovative forums for graduates and practitioners. After two years in the making, AILA Fresh Victoria launched a new mentorship program in March that aims to connect young landscape architects with experienced professionals. AILA Victoria will share the process and outcomes with the rest of AILA as an excellent member benefit that can be delivered in other states.

AILA Victoria greatly appreciates the support of the following partners over the year. WE-EF Lighting, Austral Bricks and Masonry, Street Furniture Australia, Lawn Solutions, ACO, Glascott Landscape and Civil, Fleetwood Urban, PlayRope and City of Melbourne.

AILA Victoria members can look forward to a diverse and innovative calendar in 2018 – 2019. This calendar will include activities that discuss and address topical issues affecting the industry that members want to hear and learn about like pre-election work with AIA and PIA and the Blue Meets Green event. We will continue to work closely with the Executive, affiliated organisations and sponsors to help drive an event program that meets the needs and Continuing Professional Development requirements for a very active and engaged membership.

**Adrian Gray AILA**  
Vic Chapter President



## Western Australia

AILA WA has had a successful 2017 – 2018 with the introduction of a new Executive. The Executive have been able to establish a number of new initiatives over the past twelve months in line with their objectives upon confirmation of appointment.

The first of these objectives was the implementation of monthly meetings between the State President, State Chapter Manager and relevant member practices. Over the last twelve months AILA WA have conducted ten of these meetings which have resulted in a more engaged membership.

We have also instigated an AILA WA advocacy group which has met monthly for the last 8 months. This group have discussed issues pertinent to Landscape Architecture and provided advocacy to State Government and opposition MPs.

### **2017-2018 highlights:**

- » Development of AILA WA Strategic plan for the period 2017 – 2019.
- » Development of AILA WA Advocacy Group.
- » Inaugural conversations with Fellows' event.
- » Monthly meetings with member practices.
- » Chapter awards celebration.
- » Chapter awards article in the Weekend West.
- » Acknowledged two members with Fellowship.
- » Submission of advocacy documents in relation to Design WA and Planning Green Paper.
- » Advocacy Groups work has resulted in a meeting with the Planning Minister as a direct response to our concerns.
- » Welcomed new registered members to the organisation.
- » Optus Stadium tour.
- » Yagan Square tour.
- » Scarborough Beach tour.
- » Conducted four CPD/Sponsor events.
- » Conducted an International Women's Day event in collaboration with AIA and PIA.
- » Continued wAILA Fresh activities for students and graduates.

### **2018 – 2019 Proposed events / highlights:**

- » Continuation of conversations with fellows' event.
- » Continuation of monthly meeting with member practices.
- » Planning for a regional conference.
- » Continuation of advocacy group.
- » AILA WA awards.

AILA WA has had continued support of state sponsors which has enabled us to achieve a healthy list of events for our members. We look forward to continuing these relationships into the future and building on the relationships that have been developed. AILA WA has developed a strong foundation for the next 12 month period and will look to build on this foundation whilst seeking new member engagement for the next executive term.

**Andrew Thomas, AILA**

WA Chapter President



# Committee Reports

The work that AILA does is underpinned by the hard work of our volunteer committees who support the Board by implementing and activating our Strategy.

## Connection to Country Committee

The Connection to Country Committee (C2C) was newly formed in 2017 with the purpose of providing advice to the AILA Board on the development and delivery of an Indigenous reconciliation strategy and implementation plan for the Institute. The C2C Committee comprises four (4) Aboriginal and Torres Strait Islander Ambassadors, twelve (12) AILA members from State and Territory Chapters and two (2) AILA National executive staff.

Over the past 12 months, the C2C Committee has met via teleconference every four to six (4-6) weeks and successfully completed its main objective of developing the AILA's inaugural Reconciliation Action Plan (RAP) for endorsement by Reconciliation Australia and the AILA Board. The AILA Reflect RAP was launched in early July 2018, graphically illustrated with the artwork titled "SIXTYFIVE2" by Paul Herzich, a Kaurna/Ngarrindjeri Landscape Architect and Visual Artist from South Australia.

Other activities being undertaken by the Committee include:

- » Development of a 'Connection to Country' Position Statement.
- » Compilation of case studies that demonstrate Reconciliation actions by AILA members.
- » Promotion of and participation in events held during National Reconciliation Week and NAIDOC Week.
- » Providing advice on reconciliation activities to be included in the 2018 AILA Festival.
- » Raising awareness of the Reflect RAP amongst AILA member and staff, as well as external stakeholders, including planning and organising RAP events at the local chapter level.
- » Overseeing the ongoing implementation of Reflect RAP actions, tracking progress and reporting.

The Reflect RAP will expire in June 2019. Over the next year, the C2C Committee will be striving to support AILA in advancing reconciliation in preparation for developing an "Innovate" RAP, the next step in Reconciliation Australia's RAP Framework.

Thanks to all C2C Committee members for their ongoing contributions.

Jared Barnes AILA & Paul Herzich AILA

Co-chairs Connection to Country Committee

## National Advocacy Committee

2017/2018 has been a year of focusing on more effective and integrated advocacy across AILA's many committees, the Board and the membership in regard to advocacy of AILA's Strategic Objectives.

With several new members, including a new chair and deputy chair, we have espoused a more responsive approach to emerging issues, trends and research across our sector.

A key outcome for NAC has been a renewed focus on the completion of several AILA Position Statements, including a more succinct, well-crafted and more appealing format, with clearer language and a stronger 'call to action'. Where appropriate, they have included recommendations.

The following Position Statements have been completed or a review has commenced during the reporting period:

- » Child Friendly Cities.
- » Connection to Country.
- » Streets and Roads.
- » Open Space and Urban Forests.
- » School Landscape.
- » Public Art and Landscape.

Arguably one of AILA's stronger positions in recent years in Green Infrastructure and we have commenced a review of the existing comprehensive policy, considering the initial release was in 2012. A working group has been established consisting of AILA members, and a draft policy rating tool developed which is being trialed, to enable the tool to be used by AILA members during upcoming elections.

Feedback to a range of organisations from across the State Chapters has been impressive, with the following submissions reviewed by NAC:

- » Consult Australia Infrastructure Bodies Report - National
- » Tendering Processes – WA Chapter
- » Landscape Heritage Report – NSW Chapter

AILA's advocacy to the Australian Government is ongoing and includes regular updates and review of submissions including to inquiries ('Development of Cities' and Australian Government Goals – Sustainable Cities and Communities), the Parliamentary Friendship Group for Cities (numerous initiatives from AILA's national office), and feedback and guidance on relevant media releases.

My thanks to the energetic, responsive and intelligent discussions from the NAC – well done and thanks for all your efforts this past year.

Finally, to the contributors – many of them our AILA members – a sincere thank you for putting up your hand to undertake much of the work – and to AILA's National Office for your continued support.

**Daniel Bennett FAILA**

NAC Chair



## National Continuing Professional Development Committee

This past year has seen the National CPD Committee continue our role in supporting the identification and provision of CPD nationally and in the Chapters, as well as identifying and progressing key areas of focus for our work over 2018.

Over the past year, we have:

- » provided suggestions and guidance for topics, speakers and key content of CPD events at the local and national level;
- » worked with providers to review and provide feedback on their presentations to help them offer CPD events that are value-adding for our members and support their partnership with AILA;
- » identified content to add to AILA's Tree of Knowledge and provided input to the review of the resource. This work has remained a standing agenda item for the committee, reflecting our intention of enhancing the site as a valuable resource for members; and
- » adopted a new, more flexible approach to formal assessment of CPD to focus on learning and its application, following a trial with a number of events.

In considering our forward aims at the end of 2017, the committee reaffirmed the ongoing value of the national perspective provided by the committee members to focus (1) on identifying relevant professional development and (2) on ways in which we can share it more broadly and make it more accessible to all members. On this basis we identified three key areas of focus that we have been working on:

1. identification of CPD themes and content for delivery at national and Chapter levels;
2. development of CPD presentation guidelines; and

3. identification of the means for developing, hosting and disseminating CPD so that it can be accessible to all members in all locations.

To date we have:

- » extended the scope of our work in identifying CPD topics to draft a three-year delivery plan that draws on key themes in the practice of Landscape Architecture. The plan outlines suggested content areas with associated delivery methods and a roll-out schedule which spans the next three years; and
- » begun exploring software to develop and/or record and publish CPD content online so that we can maximise access to our existing events and create new materials in conjunction with our partners and providers.

Going forward, we will continue to draw on the breadth of knowledge and experience of committee members. Together with our connections at the national and local levels, we will progress the three areas of CPD focus to add value for our members.

**Greg Stephens AILA**  
NCPD Chair

## National Education Committee

It has been another business year for the National Education Committee (NEC) which has seen a mix of ongoing operations and a renewal of personnel through the reporting period.

National Accreditation Review Teams were busy during the latter half of 2017, conducting accreditation visits at University of Technology Sydney (UTS) and University of WA (UWA) and University of New South Wales (UNSW).

The NEC also reviewed the OLT report prepared by Gill Lawson which considered the National Threshold Learning Outcomes for Landscape Architects. This report provides AILA with the basis to undertake a review of the Accreditation Standards in 2019.

The NEC has been actively considering AILA's response to the declining number of domestic landscape architecture students and possible ways of engaging with high school students in partnership with the university sector.

I acknowledge the work of all of the NEC Committee Members and NART personnel who have contributed so much time to AILA over the last 12 months. A special thank you to outgoing Chair, Shannon Satherley for her work in leading the Committee until February 2018.

### **Tim Arnold**

Chief Executive Officer (on behalf of the NEC).

## National Honours Committee

The National Honours Committee has spent the last year developing and consulting with members on the introduction of a National People Recognition Awards Program.

The People Recognition Awards program aims to build on the established Project Awards and look to ensure that AILA has a full recognition program in place. The People Recognition Awards will include the categories of Emerging Achiever, Future Leaders, Landscape Architect of the Year, State President Award, National President Award, Fellows and the Gold Medal.

Further work is now required to operationalise the concept with an anticipated roll out in 2019. I would like to acknowledge the work of Jane Easthope as Chair of this Committee until February 2018 and thank all of the Committee members who have contributed to the concept.

### **Tim Arnold**

Chief Executive Officer (on behalf of the NHC).



## National Membership Committee

The National Membership Committee (NMC) has worked over the last year to implement policies and procedures for AILA membership with the objective of increasing membership numbers while providing the existing members with support and professional benefits including access to the Salary Survey. As a result, AILA has seen membership numbers increased to over 3600 in July 2018.

Considering the next phase of growth and our commitment to the broader community of landscape architects we continued to investigate changing the membership category and were delighted to launch a new category of membership. The announcement comes following the completion of the National Membership Committee's review on categories, which included member consultation in January and February 2018. The second element of the review will focus on the registration process which is expected to continue into 2019.

The new structure has been established to cater for a group of people that AILA does not currently have an offering for.

Titled 'MEMBER', this new category of membership will service Landscape Architects who no longer qualify for one of the graduate categories and might not immediately be progressing to the Registered Landscape Architect category. The category is also an option for local government, academics and international landscape architects who may not have a need to become a Registered Landscape Architect because of their line of work or circumstances.

Registered Landscape Architect remains the primary offering of the AILA membership and the advocacy efforts of the Institute will continue to support the profile and rigour of this category.

What's next? The objective for the coming year is to draft and deliver registration study modules online and improve access for regional members to the registration process. The online modules will be tailored to suit the various levels of membership and are likely to be supported by mentoring where possible. We welcome input from the broader membership.

I thank all committee members for their ongoing contribution.

**Darren Atkinson FAILA**

NMC Chair



## National Practice Committee

The National Practice Committee (NPC) aims to review AILA's current Policies and develop strategies to improve its support to its members by providing resources and advice.

This year's focus has been on:

- » Finalisation of the AILA Competition Policy.
- » Development of a Work Experience/ Internship Practice Note.
- » Reviewing the content of the Tree of Knowledge.
- » A BIM discussion Paper.
- » Review of various practice papers.

Much of the first part of the year was spent developing a Work Experience Practice Note which establishes a set of work experience guidelines for Program Directors and Principals, providers, and students. It is not intended to replace existing successful work experience arrangements, but to provide guidance for Program Directors and Principals setting up new work experience arrangements or revising existing ones. The Practice Note will be released in the second half of 2018.

This year has seen the NPC busy reviewing the content on the tree of knowledge (TOK) to determine if and how the content could be kept active and up to date. Through this review the NPC tried to align it with various the CPD topics, unfortunately after much deliberation it was decided that the TOK was too much of a mammoth task to keep active and would require full time resources to maintain. It is with this that the NPC has decided to not continue maintaining the additional content like links to past CPD presentations, academic papers and recordings of past conference sessions.

The NPC is also working on a discussion paper about the use of BIM technology within our profession, with some Committee members offering their own personal feedback within their practice on what BIM can do for Landscape Architects and how useful it could be. The discussion paper is looking at cost to the business, pros and cons of the technology itself, especially compared to the standard CAD based software. If it is determined that this BIM technology could be integrated then further discussion would be held with the National Education Committee (NEC) to discuss the next steps, such as implementation into university degrees to allow students to come out of University with a knowledge of BIM and into the workforce to practices that have moved forward in that direction. The Committee has also been looking at how it is used overseas in the UK and USA and other locations.

The focus for 2018/19 will be on the BIM discussion paper and start the process of compiling questions ready for the next Salary Survey that is due out in 2019.

We are looking forward to an exciting year ahead and hoping to steer its members into a fantastic 2018/2019.

**Miriam Enoch AILA**

NPC Chair

**The Australian Institute of Landscape Architects Limited**  
ABN: 84 008 531 851

**Financial Statements**

For the Year Ended 30 June 2018

# **The Australian Institute of Landscape Architects Limited**

ABN: 84 008 531 851

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# **The Australian Institute of Landscape Architects Limited**

ABN: 84 008 531 851

## **Directors' Report**

**30 June 2018**

The directors present their report on The Australian Institute of Landscape Architects Limited for the financial year ended 30 June 2018.

### **1. General information**

#### **Information on directors**

The names of each person who has been a director during the year and to the date of this report are:

Angus John Richard Bruce	Appointed Board Member October 2015
Qualifications	Diploma of Business Management Graduate Diploma of Applied Science (Landscape) Diploma of Landscape Design + Horticulture
Barbara Schaffer	Appointed Board Member October 2016
Qualifications	Bachelor of Social Science (Social Work) Bachelor of Landscape Architecture (Hons)
Sara Padgett-Kjaersgaard	Appointed Board Member October 2015
Qualifications	Bachelor of Landscape Architecture (Hons)
Linda Corkery	Appointed Board Member October 2016
Qualifications	Bachelor of Science, Iowa State University Master of Regional Planning, Cornell University Master of Landscape Architecture
Shaun Walsh	Appointed Board Member October 2016
Qualifications	Graduate Diploma Landscape Architecture Bachelor of Regional and Town Planning

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

#### **Principal activities**

The principal activity of The Australian Institute of Landscape Architects Limited during the financial year was to operate a professional association of landscape architects. The organisation's principle activities are to advance the interests of landscape architects and landscape architecture through promotion, campaigning and communicating to the public and key stakeholders the benefits of landscape architecture, and to support the profession through delivery of relevant services, benefits and products to support their practice and career.

No significant changes in the nature of the Company's activity occurred during the financial year.

#### **Short term objectives**

The Company's short term objectives are to:

- Increase membership growth and engagement;
- Increase sponsorship and partnership growth and engagement;

# **The Australian Institute of Landscape Architects Limited**

ABN: 84 008 531 851

## **Directors' Report**

**30 June 2018**

### **1. General information**

#### **Short term objectives**

- Increase advocacy and public campaigning through government, industry and public communications campaigns and engagement;
- Increase student awareness and subsequent growth in enrolments within University programs;
- Increase membership services, including individual and practice support and continuing professional development.

#### **Long term objectives**

The Company's long term objectives are to:

- Provide a sustainable financial platform for the organisation through membership, sponsorship and other revenue growth;
- Deliver relevant and engaging membership benefits and services to all sectors and member types;
- Inspire an active membership with increased diversity in membership to reflect the broader community;
- Increase the profile of landscape architecture to media, government, industry, communities, schools and other key stakeholders;
- Position AILA as the leading professional Institute for advocacy of the enhancement, creation and management of ecologically sustainable, culturally responsible and economically supportive landscapes;
- Increase AILA's influence and connection with government at all levels;
- Deliver a strong policy platform;
- Deliver a successful awards and public engagement program;
- Deliver a sustainable national events program that informs, educates and engages with members, industry, government and community;
- Deliver relevant, timely and proactive communications to engage and support members and stakeholders in their involvement with AILA;
- Deliver a national continual professional development (CPD) framework that delivers appropriate CPD to all member levels and locations;
- Collaborate with industry and universities to secure and deliver research;
- Foster AILA as a facilitator and incubator of ideas that can advance professional knowledge, educate, challenge and promote the role of landscape architecture in society.

# The Australian Institute of Landscape Architects Limited

ABN: 84 008 531 851

## Directors' Report

30 June 2018

### 1. General Information

#### Members' guarantee

The Australian Institute of Landscape Architects Limited is a company limited by guarantee. In the event of, and for the purpose of winding up of the company, the amount capable of being called up from each member and any person or association who ceased to be a member in the year prior to the winding up, is limited to \$ 20 for members that are corporations and \$ 20 for all other members, subject to the provisions of the company's constitution.

At 30 June 2018 the collective liability of members was \$ 26,980 (2017: \$ 26,820).

#### Operating results

The loss of the Company amounted to \$ 194,765 (2017: Profit \$73,744).

#### Events after the reporting date

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Company, the results of those operations or the state of affairs of the Company in future financial years.

#### Meetings of directors

During the financial year, 5 meetings of directors (including committees of directors) were held. Attendances by each director during the year were as follows:

Directors' Meetings		
	Number eligible to attend	Number attended
Angus John Richard Bruce	5	5
Barbara Schaffer	5	5
Sara Padgett-Kjaersgaard	5	5
Linda Corkery	5	5
Shaun Walsh	5	5

#### Auditor's Independence declaration

The lead auditor's independence declaration in accordance with section 307C of the Corporations Act 2001, for the year ended 30 June 2018 has been received and can be found on page 4 of the financial report.

Signed in accordance with a resolution of the Board of Directors:

Director: Sara Padgett-Kjaersgaard  
SARA PADGETT KJAERSGAARD

Director: Linda Corkery  
LINDA CORKERY

Dated this 17 day of September 2018

17. SEPT. 2018

The Australian Institute of Landscape Architects Limited

ABN: 84 008 531 851

**Auditor's Independence Declaration under Section 307C of the  
Corporations Act 2001 to the Directors of The Australian Institute of  
Landscape Architects Limited**

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2018, there have been:

- (i) no contraventions of the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

MCS Audit Pty Ltd



Phillip W Miller CA  
Director

Dated in Canberra on: *18 September 2018*

**The Australian Institute of Landscape Architects Limited**

ABN: 84 008 531 851

**Statement of Profit or Loss and Other Comprehensive Income**  
**For the Year Ended 30 June 2018**

	Note	2018	2017
		\$	\$
Revenue	4	1,948,663	2,212,597
Employee Benefits Expenses		(975,357)	(996,286)
Depreciation and Amortisation Expenses		(36,241)	(32,041)
Grants Expenses		(15,000)	(37,500)
Consultants & Professional Services Expenses		(91,004)	(65,261)
Publication Expenses		(101,631)	(114,648)
Office Expenses		(47,533)	(51,905)
Events, Awards & Administration Expenses		(856,842)	(810,911)
Other Expenses		(19,820)	(30,301)
<b>Profit before income tax</b>		<b>(194,765)</b>	<b>73,744</b>
Income Tax Expense		-	-
Transfers from general reserve to retained earnings		6,131	-
<b>Other comprehensive income for the year</b>		<b>6,131</b>	<b>-</b>
<b>Total comprehensive income for the year</b>		<b>(188,634)</b>	<b>73,744</b>

The accompanying notes form part of these financial statements.

**The Australian Institute of Landscape Architects Limited**

ABN: 84 008 531 851

**Statement of Financial Position**

**30 June 2018**

		<b>2018</b>	<b>2017</b>
	Note	\$	\$
<b>ASSETS</b>			
CURRENT ASSETS			
Cash and Cash Equivalents	5	<b>593,300</b>	684,451
Trade and Other Receivables	6	<b>207,372</b>	126,927
Inventories	7	<b>5,287</b>	6,986
Other Assets	8	<b>143,464</b>	126,782
TOTAL CURRENT ASSETS		<b>949,423</b>	945,146
NON-CURRENT ASSETS			
Property, Plant and Equipment	9	<b>36,472</b>	47,898
Intangible Assets	10	<b>41,407</b>	54,242
TOTAL NON-CURRENT ASSETS		<b>77,879</b>	102,140
TOTAL ASSETS		<b>1,027,302</b>	1,047,286
<b>LIABILITIES</b>			
CURRENT LIABILITIES			
Trade and Other Payables	11	<b>220,721</b>	158,091
Employee Benefits	13	<b>43,462</b>	37,218
Other Liabilities	12	<b>546,892</b>	440,985
TOTAL CURRENT LIABILITIES		<b>811,075</b>	636,294
NON-CURRENT LIABILITIES			
TOTAL NON-CURRENT LIABILITIES		-	-
TOTAL LIABILITIES		<b>811,075</b>	636,294
NET ASSETS		<b>216,227</b>	410,992
<b>EQUITY</b>			
Reserves	14	-	6,131
Retained earnings		<b>216,227</b>	404,861
TOTAL EQUITY		<b>216,227</b>	410,992

The accompanying notes form part of these financial statements.

**The Australian Institute of Landscape Architects Limited**

ABN: 84 008 531 851

**Statement of Changes in Equity**

For the Year Ended 30 June 2018

	<b>Retained Earnings</b>	<b>General Reserve</b>	<b>Total</b>
	\$	\$	\$
<b>Balance at 1 July 2017</b>	404,861	6,131	410,992
Profit/(Loss) for the year	(194,765)	-	(194,765)
Transfers from general reserve to retained earnings	6,131	(6,131)	-
<b>Balance at 30 June 2018</b>	<b>216,227</b>	-	<b>216,227</b>

	<b>Retained Earnings</b>	<b>General Reserve</b>	<b>Total</b>
	\$	\$	\$
<b>Balance at 1 July 2016</b>	331,117	6,131	337,248
Profit/(Loss) for the year	73,744	-	73,744
<b>Balance at 30 June 2017</b>	<b>404,861</b>	<b>6,131</b>	<b>410,992</b>

**The Australian Institute of Landscape Architects Limited**

ABN: 84 008 531 851

**Statement of Cash Flows**  
**For the Year Ended 30 June 2018**

	2018	2017
Note	\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Receipts from customers	2,166,823	2,296,334
Payments to suppliers and employees	(2,248,714)	(2,226,682)
Interest received	3,743	5,286
Net cash provided by/(used in) operating activities	<u>(78,148)</u>	<u>74,938</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
Disposal of plant and equipment	(511)	-
Payments to acquire property, plant and equipment	(12,492)	(15,853)
Payments for capitalised development costs for website	-	(64,000)
Net cash provided by/(used in) investing activities	<u>(13,003)</u>	<u>(79,853)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES:</b>		
Net cash provided by/(used in) financing activities	-	-
Net increase/(decrease) in cash and cash equivalents held	(91,151)	(4,915)
Cash and cash equivalents at beginning of year	<u>684,451</u>	<u>689,366</u>
Cash and cash equivalents at end of financial year	5 <u>593,300</u>	684,451

# **The Australian Institute of Landscape Architects Limited**

ABN: 84 008 531 851

## **Notes to the Financial Statements**

### **For the Year Ended 30 June 2018**

The financial report covers The Australian Institute of Landscape Architects Limited as an individual entity. The Australian Institute of Landscape Architects Limited is a not-for-profit Company limited by guarantee, incorporated and domiciled in Australia.

The functional and presentation currency of The Australian Institute of Landscape Architects Limited is Australian dollars.

Comparatives are consistent with prior years, unless otherwise stated.

#### **1 Basis of Preparation**

The financial statements are general purpose financial statements that have been prepared in accordance with the Australian Accounting Standards - Reduced Disclosure Requirements and the *Corporations Act 2001*.

#### **2 Summary of Significant Accounting Policies**

##### **(a) Income Tax**

The Company is exempt from income tax on mutual income under the principal of mutuality. Any non-member income net of relevant expenses is subject to income tax.

##### **(b) Leases**

Lease payments for operating leases, where substantially all of the risks and benefits remain with the lessor, are charged as expenses in the period in which they occur.

##### **(c) Revenue and other income**

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the Company and specific criteria relating to the type of revenue as noted below, has been satisfied.

Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

##### **Sale of goods**

Revenue is recognised on transfer of goods to the customer as this is deemed to be the point in time when risks and rewards are transferred and there is no longer any ownership or effective control over the goods.

##### **Grant revenue**

Grant revenue is recognised in the statement of profit or loss and other comprehensive income when the entity obtains control of the grant, it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably.

When grant revenue is received whereby the entity incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

# **The Australian Institute of Landscape Architects Limited**

ABN: 84 008 531 851

## **Notes to the Financial Statements**

**For the Year Ended 30 June 2018**

### **2 Summary of Significant Accounting Policies**

#### **(c) Revenue and other income**

##### **Interest revenue**

Interest is recognised using the effective interest method.

##### **Rendering of services**

Revenue in relation to rendering of services is recognised depending on whether the outcome of the services can be estimated reliably. If the outcome can be estimated reliably then the stage of completion of the services is used to determine the appropriate level of revenue to be recognised in the period.

If the outcome cannot be reliably estimated then revenue is recognised to the extent of expenses recognised that are recoverable.

##### **Subscriptions**

Revenue from the provision of membership subscriptions is recognised in the year in which they relate.

##### **Other income**

Other income is recognised on an accruals basis when the Company is entitled to it.

#### **(d) Goods and services tax (GST)**

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

#### **(e) Inventories**

Inventories are measured at the lower of cost and net realisable value.

#### **(f) Property, plant and equipment**

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment.

##### **Plant and equipment**

Plant and equipment are measured using the cost model.

# The Australian Institute of Landscape Architects Limited

ABN: 84 008 531 851

## Notes to the Financial Statements

For the Year Ended 30 June 2018

### 2 Summary of Significant Accounting Policies

#### (f) Property, plant and equipment

##### Depreciation

Property, plant and equipment, excluding freehold land, is depreciated on a straight-line basis over the assets useful life to the Company, commencing when the asset is ready for use.

The depreciation rates used for each class of depreciable asset are shown below:

Fixed asset class	Depreciation rate
Plant and Equipment	20%-33.33%

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

#### (g) Intangibles

##### Website

The website has a finite life and is carried at cost less any accumulated amortisation and impairment losses. It has an estimated useful life of between one and three years.

##### Amortisation

Amortisation is recognised in profit or loss on a straight-line basis over the estimated useful lives of intangible assets, from the date that they are available for use.

Amortisation methods, useful lives and residual values are reviewed at each reporting date and adjusted if appropriate.

#### (h) Cash and cash equivalents

Cash and cash equivalents comprises cash on hand, demand deposits and short-term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

#### (i) Employee benefits

Provision is made for the Company's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be wholly settled within one year have been measured at the amounts expected to be paid when the liability is settled .

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cashflows are discounted using market yields on high quality corporate bond rates incorporating bonds rated AAA or AA by credit agencies, with terms to maturity that match the expected timing of cashflows. Changes in the measurement of the liability are recognised in profit or loss.

# The Australian Institute of Landscape Architects Limited

ABN: 84 008 531 851

## Notes to the Financial Statements

For the Year Ended 30 June 2018

### 3 Critical Accounting Estimates and Judgements

The directors make estimates and judgements during the preparation of these financial statements regarding assumptions about current and future events affecting transactions and balances.

These estimates and judgements are based on the best information available at the time of preparing the financial statements, however as additional information is known then the actual results may differ from the estimates.

The significant estimates and judgements made have been described below.

#### Key estimates - impairment of property, plant and equipment

The Company assesses impairment at the end of each reporting period by evaluating conditions specific to the Company that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

#### Key estimates - receivables

The receivables at reporting date have been reviewed to determine whether there is any objective evidence that any of the receivables are impaired. An impairment provision is included for any receivable where the entire balance is not considered collectible. The impairment provision is based on the best information at the reporting date.

#### Key estimates - inventory

Each item on inventory is reviewed on an annual basis to determine whether it is being carried at higher than its net realisable value. During the year, management have written down inventory based on best estimate of the net realisable value, although until the time that inventory is sold this is an estimate.

#### Key judgements - useful lives of depreciable assets

Management reviews its estimate of the useful lives of depreciable assets at each reporting date, based on the expected utility of the assets.

### 4 Revenue and Other Income

	2018	2017
	\$	\$
- Publications	8,934	14,165
- Memberships	758,066	775,335
- Grants	70,000	22,500
- Insurance Commission	27,273	30,845
- Events	345,688	592,214
- National Office - Accreditation	15,875	21,355
- Awards	175,903	173,727
- Corporate Partners	533,606	572,542
- Other Operational Revenue	13,318	9,914
	<hr/> <b>1,948,663</b>	<hr/> <b>2,212,597</b>

**The Australian Institute of Landscape Architects Limited**

ABN: 84 008 531 851

**Notes to the Financial Statements**

For the Year Ended 30 June 2018

**5 Cash and Cash Equivalents**

	2018	2017
	\$	\$
Cash at bank and in hand	<u>593,300</u>	684,451
	<u>593,300</u>	<u>684,451</u>

**6 Trade and Other Receivables**

CURRENT		
Trade Receivables	205,705	126,812
Accrued Interest	<u>1,667</u>	115
	<u>207,372</u>	<u>126,927</u>

**7 Inventories**

CURRENT		
Inventories	<u>5,287</u>	6,986
	<u>5,287</u>	<u>6,986</u>

**8 Other Assets**

CURRENT		
Prepayments	<u>143,464</u>	126,782
	<u>143,464</u>	<u>126,782</u>

**9 Property, plant and equipment**

Plant and equipment		
At cost	137,808	126,850
Accumulated depreciation	<u>(101,336)</u>	(78,952)
Total plant and equipment	<u>36,472</u>	<u>47,898</u>

**(a) Movements in Carrying Amounts**

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:

	Plant and Equipment	Total
	\$	\$
<b>Year ended 30 June 2018</b>		
Balance at the beginning of year	47,898	47,898
Additions	<u>12,492</u>	<u>12,492</u>
Disposals	<u>(1,534)</u>	<u>(1,534)</u>
Depreciation expense	<u>(22,384)</u>	<u>(22,384)</u>
<b>Balance at the end of the year</b>	<b><u>36,472</u></b>	<b><u>36,472</u></b>

**The Australian Institute of Landscape Architects Limited**

ABN: 84 008 531 851

**Notes to the Financial Statements**

For the Year Ended 30 June 2018

**10 Intangible Assets**

	2018	2017
	\$	\$
Website Design Construction		
Cost	<b>64,000</b>	64,000
Accumulated amortisation and impairment		
	<b>(22,593)</b>	(9,758)
<b>Net carrying value</b>	<b>41,407</b>	<b>54,242</b>

**(a) Movements in carrying amounts of intangible assets**

	Website Design Construction	Total
	\$	\$
<b>Year ended 30 June 2018</b>		
Balance at the beginning of the year	54,242	54,242
Amortisation	<b>(12,835)</b>	<b>(12,835)</b>
<b>Closing value at 30 June 2018</b>	<b>41,407</b>	<b>41,407</b>

**11 Trade and Other Payables**

	2018	2017
	\$	\$
<b>CURRENT</b>		
Trade Payables	149,142	93,182
GST Payable	7,189	4,477
Other Payables	<b>64,390</b>	60,432
	<b>220,721</b>	158,091

**12 Other Liabilities**

CURRENT		
Memberships In Advance	238,112	294,019
Income In Advance	193,229	66,746
Festival Fees In Advance	<b>115,551</b>	80,220
	<b>546,892</b>	440,985

**13 Employee Benefits**

CURRENT		
Provision for Annual leave	<b>43,462</b>	37,218
	<b>43,462</b>	37,218

# The Australian Institute of Landscape Architects Limited

ABN: 84 008 531 851

## Notes to the Financial Statements

For the Year Ended 30 June 2018

### 14 Reserves

	2018 \$	2017 \$
<b>General reserve</b>		
Opening balance	6,131	6,131
Transfers out	(6,131)	-
	-	6,131

### 15 Leasing Commitments

#### (a) Operating leases

	2018 \$	2017 \$
Minimum lease payments under non-cancellable operating leases:		
- not later than one year	38,009	36,724
- between one year and five years	107,825	145,834
	<b>145,834</b>	<b>182,558</b>

Operating leases are in place for office premises and have a term between 7 February 2017 and 6 February 2022. Lease payments are increased on an annual basis to reflect market rentals.

### 16 Related Parties

The Company's main related parties are as follows:

Angus John Richard Bruce

Barbara Schaffer

Sara Padgett-Kjaersgaard

Linda Corkey

Shaun Walsh

Key management personnel - refer to Note 17.

Other related parties include close family members of key management personnel and entities that are controlled or significantly influenced by those key management personnel or their close family members.

### 17 Key Management Personnel Remuneration

The total remuneration paid to key management personnel of the Company is \$ 264,269 (2017: \$ 287,931).

# **The Australian Institute of Landscape Architects Limited**

ABN: 84 008 531 851

## **Notes to the Financial Statements**

**For the Year Ended 30 June 2018**

### **18 Members' Guarantee**

The Company is incorporated under the *Corporations Act 2001* and is a Company limited by guarantee. If the Company is wound up, the constitution states that each member is required to contribute a maximum of \$ 20 each towards meeting any outstandings and obligations of the Company. At 30 June 2018 the number of members was 1,349 (2017: 1,341).

### **19 Contingencies**

In the opinion of the Directors, the Company did not have any contingencies at 30 June 2018 (30 June 2017:None).

### **20 Events after the end of the Reporting Period**

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Company, the results of those operations or the state of affairs of the Company in future financial years.

### **21 Statutory Information**

The registered office and principal place of business of the company is:

The Australian Institute of Landscape Architects Limited  
2/131 City Walk  
Canberra ACT 2601

**The Australian Institute of Landscape Architects Limited**

ABN: 84 008 631 861

**Directors' Declaration**

The directors of the Company declare that:

1. The financial statements and notes, as set out on pages 5, are in accordance with the Corporations Act 2001 and:
  - a. comply with Australian Accounting Standards - Reduced Disclosure Requirements; and
  - b. give a true and fair view of the financial position as at 30 June 2018 and of the performance for the year ended on that date of the Company.
2. In the directors' opinion, there are reasonable grounds to believe that the Company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.

Director.....

*[Signature] Carol*  
CAROL PADGETT KSAELGAARD

Director.....

*[Signature] Linda Corkery*

LINDA CORKERY

Dated this .....

17

day of .....

*September* 2018

*17. SEPT. 2018*



**audit** Pty Ltd  
authorised audi+ company

a division of VINCENTS



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ASIC Authorised Audit Company No. 408893

## Independent Audit Report to the members of

### The Australian Institute of Landscape Architects Limited

#### Report on the Audit of the Financial Report

##### Opinion

We have audited the financial report of The Australian Institute of Architects Limited (the Company), which comprises the statement of financial position as at 30 June 2018, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the directors' declaration.

In our opinion, the accompanying financial report of the Company is in accordance with the *Corporations Act 2001*, including:

- (i) Giving a true and fair view of the Company's financial position as at 30 June 2018 and of its financial performance for the year ended; and
- (ii) Complying with Australian Accounting Standards – Reduced Disclosure Requirements and the *Corporations Regulations 2001*.

##### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Company in accordance with the auditor independence requirements of the *Corporations Act 2001* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Corporations Act 2001*, which has been given to the directors of the Company, would be in the same terms if given to the directors as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

##### Responsibilities of Directors for the Financial Report

The directors of the Company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards – Reduced Disclosure Requirements and the *Corporations Act 2001* and for such internal control as the directors determine is necessary to enable the preparation of the financial report that gives a true and fair view that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

#### **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the director's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



MCS Audit Pty Ltd  
Phillip Miller  
Director

Canberra,

18 September 2018



